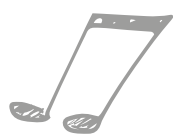


# Instrumental and Vocal Tuition

Parental Direct Payment Scheme 2020 - 2021



**APPLY ONLINE**

[www.lancashiremusichub.co.uk/enrol](http://www.lancashiremusichub.co.uk/enrol)

# Instrumental and Vocal Tuition

Lancashire Music Service has been providing musical opportunities for children and young people across Lancashire for over 50 years. Our approach to teaching is broad and inclusive and we aim to inspire a lifelong love of music.

We offer children and young people the chance to learn woodwind, brass, strings, guitar, ukulele, singing, percussion, drums\*, keyboard and piano\* with our experienced and inspiring teachers and with the first year of learning supported by award-winning online resources. We also offer an affordable instrument hire scheme (please see details below).

*\*drums and piano individual lessons only*

The Music Service also offers pathways for musical development and progression, both with workshops and performances in schools and also through our wide network of Music Centres and outstanding County Ensembles.

## Parental Direct Payment Scheme (PDP)

The Parental Direct Payment scheme allows parents to pay the Music Service directly for instrumental and vocal tuition. The lessons are delivered in school.

- Lessons are usually delivered in small groups and are a minimum of 20 minutes.
- Individual lessons are also available.
- Regular communication and updates on progress via LMS practice diary.
- Students will need to provide their own instrument (hire available).
- Students have access to online resources to support their learning through Charanga Music World.
- New students start lessons at the beginning of each half term (please see page 3 for application deadlines).
- Lessons can only be cancelled at the end of a full term providing 6 weeks' notice has been received.

Enrol online at [www.lancashiremusichub.co.uk/enrol](http://www.lancashiremusichub.co.uk/enrol)



### Cost:

Group (max 4 students)	£7.50 p/lesson
20 minute individual	£12.00 p/lesson
30 minute individual	£14.00 p/lesson

For terms and conditions see page 5

### Instrument Hire - £15 per term

Available instruments: Cornet, trumpet, tenor horn, baritone/euphonium, clarinet, flute, alto/tenor saxophone, bass/electric guitar, keyboard, violin and drum kit.

# 2020-2021 Calendar

September 2020						
Sun	Mon	Tue	Wed	Thur	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

December 2020						
Sun	Mon	Tue	Wed	Thur	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

March 2021						
Sun	Mon	Tue	Wed	Thur	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

June 2021						
Sun	Mon	Tue	Wed	Thur	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

October 2020						
Sun	Mon	Tue	Wed	Thur	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

January 2021						
Sun	Mon	Tue	Wed	Thur	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

April 2021						
Sun	Mon	Tue	Wed	Thur	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

July 2021						
Sun	Mon	Tue	Wed	Thur	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

November 2020						
Sun	Mon	Tue	Wed	Thur	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

February 2021						
Sun	Mon	Tue	Wed	Thur	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

May 2021						
Sun	Mon	Tue	Wed	Thur	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

August 2021						
Sun	Mon	Tue	Wed	Thur	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

34 Teaching Weeks

LMS Holidays

LMS Inset – Tutors unavailable

Floating week for rescheduled sessions

Bank Holidays

Applications received after the deadline for instrumental tuition will be processed for the following half-term's intake.

Application Deadlines	Term Start Dates	Number of weeks	Group £7.50 p/lesson	20 min individual £12.00 p/lesson	30 min individual £14.00 p/lesson
17.08.20	21.09.20	11	£82.50	£132.00	£154.00
05.10.20	*02.11.20	6	£45.00	£72.00	£84.00
07.12.20	04.01.21	11	£82.50	£132.00	£154.00
01.02.21	*22.02.21	5	£37.50	£60.00	£70.00
08.03.21	12.04.21	12	£90.00	£144.00	£168.00
10.05.21	*07.06.21	5	£37.50	£60.00	£70.00

\* Mid-term intake

## Why Learn Music?

- 1. Music is fun!** Above all, you should learn to play or sing because it's enjoyable and you will possess a skill that many people wish they had.
- 2. Academic achievement** Studies show a direct link between academic, language and motor skill development and learning music.
- 3. Music relieves stress** Playing music or singing is known to relieve stress and enhance your self-awareness making you feel more positive.
- 4. You can build your confidence and self-esteem** Learning to sing or play a musical instrument develops your sense of aspiration and achievement.
- 5. It's a social activity** You have more opportunities to meet people that share the same interests through taking part in groups and you develop listening and team working skills.
- 6. It will develop your creativity** Music stimulates the creative side of your brain making you open to new ideas and helping you express your emotions.
- 7. Learning music teaches discipline and responsibility** It teaches you that the amount of effort you put into your practice will reflect in the way you sound.

# FAQs

## How do I apply for lessons?

Complete your online application before the deadline shown on page 3 to start lessons at the beginning of the next half term. We will arrange the rest directly in negotiation with your child's Headteacher. Apply online at: [www.lancashiremusicclub.co.uk/enrol](http://www.lancashiremusicclub.co.uk/enrol)

## What instruments are most suitable for my child's age group?

To start lessons on brass and most woodwind instruments, your child will need to have their adult top front teeth. For other instruments children can start younger and smaller sized instruments are available. Some types of instruments are available to loan free of charge. Please contact us for further information about instrument choice.

## How long will my child's group lesson be?

With groups of 2 the lesson will be 20 minutes.  
With groups of 3 or 4, lessons will be 30 minutes.  
When a group lesson is not possible (as there is only one pupil) then we'll contact you to discuss alternatives.

## How can I find out about what music is going on in my child's school?

Many schools are proud of their musical opportunities for pupils and often have details on their school website. You can also contact your child's school directly and arrange to speak to the Headteacher or Music Coordinator.

## Where can I find out more about Music Centres?

Please visit [www.lancashiremusicclub.co.uk/parents](http://www.lancashiremusicclub.co.uk/parents). You can arrange to visit a Music Centre by contacting the Head of Centre. For centre venues and contact details please see page 6.

## Is there any help available with tuition fees?

If your child is eligible for Pupil Premium, you may be able to access this funding for music tuition. Please discuss this directly with your school. If the school are paying for tuition please enter the school address and contact name in the billing section of your application.

More advanced students can also apply for help with tuition fees to organisations such as Awards for Young Musicians [www.a-y.m.org](http://www.a-y.m.org) or Future Talent [www.futuretalent.org](http://www.futuretalent.org)

## Can my child hire an instrument?

Instruments can be hired each year (subject to availability). Instruments are collected (and returned) from our warehouse in Chorley and are your responsibility for the duration of the hire. The full list of instruments and payment options are shown on page 2. Contact Instrument and Warehouse Distribution Team on Tel. **01257 517127** or email:

[Imsinstruments@lancashire.gov.uk](mailto:Imsinstruments@lancashire.gov.uk)

## What if my child can't come to a lesson?

Please let us know if your child is going to be absent in advance if you can via the Practice Diary or email [Imspd@lancashire.gov.uk](mailto:Imspd@lancashire.gov.uk)  
Lessons missed due to short term illness or cancellation by the pupil including forgotten instruments cannot be refunded (see page 5 for terms and conditions). If the teacher or school has to cancel a lesson, the lesson will either be rescheduled within the same term or credited from your next invoice.

## How do I know how my child is getting on?

All pupils are given a Practice Diary which should be kept up to date each week. This enables you to keep in touch with your child's progress and you can communicate with the teacher.

## Exams?

If your child would like to take an examination, please contact the teacher via the practice diary, there are many options available.

## How do I find out about other musical opportunities for my child?

We have a parents/carers email newsletter to keep you up to date with musical opportunities, advice and recommendations to support your child's musical development.

Sign up at:

[www.lancashiremusicclub.co.uk/site/#newsletter](http://www.lancashiremusicclub.co.uk/site/#newsletter)

## What if we want to stop lessons?

Lessons can stop at the end of a full term, providing you give us 6 weeks notice and email your cancellation request to:

[Imspd@lancashire.gov.uk](mailto:Imspd@lancashire.gov.uk) You will need to return any hired instruments to the Warehouse in Chorley Tel **01257 517127**.

## How do I contact Lancashire Music Service?

Please contact Cate Neary on:

**01257 517138** (9am – 5pm weekdays)

[Imspd@lancashire.gov.uk](mailto:Imspd@lancashire.gov.uk)

Cate looks after the Parental Direct Payment Scheme administration and can also help if you have any issues or concerns.



# Terms and Conditions

The Lancashire Music Service (LMS) (a business unit within the Lancashire County Council) will provide tuition at the school named on the application form under the following terms and conditions.

All Lancashire Music Service Staff are: appropriately qualified and appointed in line with the Safer recruitment guidelines after interview, audition, medical, Right to work in the UK, Disclosure and Barring Service (DBS) enhanced checks. All staff are updated with new developments through a programme of in service training, including Child Protection, Lancashire Safeguarding Children Board (LSCB), e-learning for Sexual Exploitation, Disqualification by Association, Information Governance and Health and Safety.

## Service Delivery

1. Lessons can only start at the beginning of each half term after the application form has been completed and returned to the Lancashire Music Service Office.
2. Lessons will be given on the school's premises and all arrangements will have the approval of the Head teacher and Governors of the school.
3. Group lessons will be taught for a minimum of 20 minutes not exceeding four pupils per group. Individual lessons will be taught for 20 minutes or 30 minutes.
4. When pupil numbers become non-viable in a group lesson, LMS reserves the right to cancel tuition giving a ½ terms notice. Alternative options will be offered.
5. Lessons may be at times when the pupil would normally be involved in lessons which form part of the school curriculum but the pupil will only be removed from such lessons with the consent of the Head teacher. The parent or carer indicates his/her agreement to this by signing this application form.
6. Where lessons take place outside school hours, parents will be responsible for the safe transportation of pupils and for their supervision before and after the lesson.
7. Lessons, so far as possible, will be given at the same time and on the same day each week during term time but some variation may be necessary to accommodate school activities and service delivery.
8. Lessons not provided by LMS will not be charged for. If your child misses a lesson or forgets their instrument, a charge will be made for that lesson.
9. It is envisaged that the number of lessons will be 34 over an Academic Year.
10. Pupils are responsible for the safe keeping of their musical instrument and Lancashire County Council does not accept responsibility for any loss or damage to such instruments.
11. One pupil assessment will be prepared during lesson time in the Spring Term followed by a written report in the Summer Term as part of the ongoing assessment process.
12. Any complaints should be sent in writing to: **lancs.music@lancashire.gov.uk**
13. Data protection  
Your privacy is important to us. For more information view our Privacy Statement at **www.lancashire.gov.uk/data-protection** and click 'Service and project specific privacy notices' then 'Lancashire Music Service'.  
The name of the Data Controller is Lancashire County Council. The nominated contact for the Data Protection is The Data Protection Officer, P.O. Box 100, County Hall, PRESTON PR1 0LD. This Data will be processed for the purpose of administration of the Parental Direct Payment Scheme.

## Billing Information

1. Fees for tuition are payable at the start of each term (non-refundable) and will automatically renew for each term thereafter until written notification /email is provided to withdraw from lessons. County Hall Income and Debt Management team will issue an invoice and when invoices are raised they are due for immediate payment. Re-payment plans are available for each invoice issued – please see reverse of invoice for details.  
If payment is not received within 30 days of the date on your invoice we will withdraw your child from music lessons for the next term. You will still be liable for payments for the duration of the current school term.

2. Lancashire Music Service is unable to provide refunds for any reason except for teacher absence credits. These will be applied against your next terms invoice. Where refunds cannot be issued against a new term invoice you will receive notification requesting bank details to apply the refund.
3. Failure to attend 3 consecutive lessons or more without prior notification, will be received as tuition cancelled. The scheduled time slot will then be made available to another student. Any invoices raised for the current term will still require payment for non-attendance of scheduled lessons.

4. **Cancellation Policy - If you wish to withdraw your child from music lessons, written notice is required as lessons can only be cancelled at the end of a full term providing 6 weeks' notice has been received. You can email this to: [lmispdp@lancashire.gov.uk](mailto:lmispdp@lancashire.gov.uk)**

**DO NOT SEND YOUR CANCELLATION REQUEST TO SCHOOL OR TO COUNTY HALL**

## Instrument Loan Scheme - subject to availability

1. Instruments must be collected and returned to our Warehouse in Chorley.
2. The instrument, including the bow or mouthpiece where applicable, and its case will at all times remain the property of LMS and may be recalled for inspection at any time.
3. LMS will withdraw the instrument and case from the pupil if instrumental tuition ceases and may do so if in LMS's opinion the instrument is not looked after adequately.
4. The instrument will be issued in good playing order. The Music Service will meet all service and repair costs due to normal usage excluding the replacement of consumables (stings, reeds, cork grease, valve oil etc.).
5. The parent/carer must accept responsibility for the proper care and safeguarding of the instrument on loan. Guidance on instrument care can be found at: **[www.lancashiremusicclub.co.uk/site/parents/find-instruments/](http://www.lancashiremusicclub.co.uk/site/parents/find-instruments/)**
6. In the event of damage to, or loss of, the instrument or case LMS must be informed immediately. Under no circumstance should a parent or carer attempt to repair the instrument. Parents/carers will be charged £25 or 10% of the cost, whichever is greater, for repair or replacement due to accidental damage. Parents/carers will be charged the full replacement cost in the case of malicious damage or lost instruments or equipment.
7. Parent/Carers are advised to arrange insurance cover for instruments on loan or arrange for them to be specifically noted on their household insurance policies.
8. Instruments should not be left in an unattended vehicle.
9. The instrument must not be used by any person other than the student to whom it is on loan.
10. Instrument Hire fee is a fixed termly charge (non-refundable) and invoiced at the start of each term. Hire Fees will renew automatically for each new term thereafter until written or email confirmation is provided of withdrawal. Endangered/specialist instruments exempt from charges.
11. Instrument Hire Cancellation Policy – To return the loaned instrument, please contact the Instrument and Warehouse Distribution Team on Tel. **01257 517127** or email: **[lmstruments@lancashire.gov.uk](mailto:lmstruments@lancashire.gov.uk)** to arrange a suitable return date.

# Music Centres

## Opportunities to learn, play and perform together

Our network of centres across Lancashire provides **regular, after-school opportunities for young musicians of all levels of experience to play together in bands and ensembles**, offering an ideal progression route from Whole Class Ensemble Tuition alongside opportunities for more advanced students. We also offer **group and individual tuition** at all of our centres.



**Lancaster** (Thursday) - Lancaster Royal Grammar School, East Road, Lancaster LA1 3EF

**Head of Lancaster Music Centre -**  
**David Shooter 07887 830989**  
[david.shooter@lancashire.gov.uk](mailto:david.shooter@lancashire.gov.uk)

Lancaster  
Activities

**Poulton** (Wednesday) - Hodgson School, Moorland Road, Poulton-le-Fylde FY6 7EU

**Head of Poulton Music Centre -**  
**Rachel Hughes 07500 881431**  
[rachel.hughes@lancashire.gov.uk](mailto:rachel.hughes@lancashire.gov.uk)

Poulton  
Activities

**Lytham** (Thursday) - Lytham St Annes Technology and Performing Arts College, Worsley Road, Lytham St Annes FY8 4DG

**Head of Lytham Music Centre -**  
**Amy Campbell 07887 830990**  
[amy.campbell@lancashire.gov.uk](mailto:amy.campbell@lancashire.gov.uk)

Lytham  
Activities

**St Bede's Lytham** (Tuesday) - St Bede's Catholic High School, Talbot Road, Lytham FY8 4JL

**Head of St Bede's Music Centre -**  
**Amy Campbell 07887 830990**  
[amy.campbell@lancashire.gov.uk](mailto:amy.campbell@lancashire.gov.uk)

St Bede's  
Activities

**Kirkham** (Monday) - Kirkham and Wesham Primary School Nelson St, Kirkham, Preston PR4 2JP

**Head of Kirkham Music Centre -**  
**Julie Rayton 07824 434282**  
[julie.rayton@lancashire.gov.uk](mailto:julie.rayton@lancashire.gov.uk)

Kirkham  
Activities

**Preston** (Tuesday and Thursday) - Fulwood Academy, Black Bull Lane, Preston PR2 9YR

**Head of Preston Music Centre -**  
**Chris Cull 07850 025785**  
[christopher.cull@lancashire.gov.uk](mailto:christopher.cull@lancashire.gov.uk)

Preston  
Activities

**Ormskirk** (Wednesday) - Ormskirk School, Wigan Road, Ormskirk L39 2AT

**Head of Ormskirk Music Centre -**  
**Chris Cull 07850 025785**  
[christopher.cull@lancashire.gov.uk](mailto:christopher.cull@lancashire.gov.uk)

Ormskirk  
Activities

**Chorley** (Monday) - Southlands School, Clover Road, Chorley PR7 2NJ

**Acting Head of Chorley Music Centre -**  
**Gareth Crane 07887 830991**  
[lmsmc@lancashire.gov.uk](mailto:lmsmc@lancashire.gov.uk)

Chorley  
Activities

**Burnley** (Tuesday) - Shuttleworth College, Burnley Road, Padiham BB12 8ST

**Head of Burnley Music Centre -**  
**Abbey Blackledge 07825 755499**  
[abbey.blackledge@lancashire.gov.uk](mailto:abbey.blackledge@lancashire.gov.uk)

Burnley  
Activities

**Pendle** (Thursday) - Pendle Vale College, Oxford Road, Nelson BB9 8JG

**Head of Pendle Music Centre -**  
**David Parkins 07887 830994**  
[david.parkins@lancashire.gov.uk](mailto:david.parkins@lancashire.gov.uk)

Pendle  
Activities

For more details about Music Centres please contact Pauline Franic (administration) **01257 517113**  
[lmsmc@lancashire.gov.uk](mailto:lmsmc@lancashire.gov.uk)

### Costs

Ensembles Membership fee (access to all ensembles)  
Annual £75.00  
Termly £30.00 (per term)

### Tuition Charges

Small Group (Max 4 pupils per group)	£7.50 p/lesson
20 minute individual	£12.00 p/lesson
30 minute individual	£14.00 p/lesson
40 minute individual	£18.00 p/lesson

# Lancashire's County Ensembles

## Bringing together talented young musicians from across Lancashire

Our county ensembles enable **committed young musicians to take their music making to an advanced level**, working alongside professional musical directors and tutors. They meet regularly to rehearse, take part in residential courses and tours, and perform across the county and further afield.

The County Ensembles have developed partnerships with national organisations such as BBC Philharmonic Orchestra, Music for Youth, and the National Youth Jazz Orchestra and rehearse and perform with visiting professional artists. They also work regularly with Lancashire schools and Music Centres, inspiring younger musicians.

**Lancashire Youth Symphony Orchestra**

**Lancashire Schools Symphony Orchestra**

**Lancashire Youth Brass Band**

**Lancashire Youth Jazz Orchestra**

**Lancashire Schools Jazz Orchestra**

**Lancashire Youth Concert Band**

**Jazz Youth Voice Ensemble**

For more details about County Ensembles please contact Ann Connal (administration) **01257 517108**  
[imsce@lancashire.gov.uk](mailto:imsce@lancashire.gov.uk)

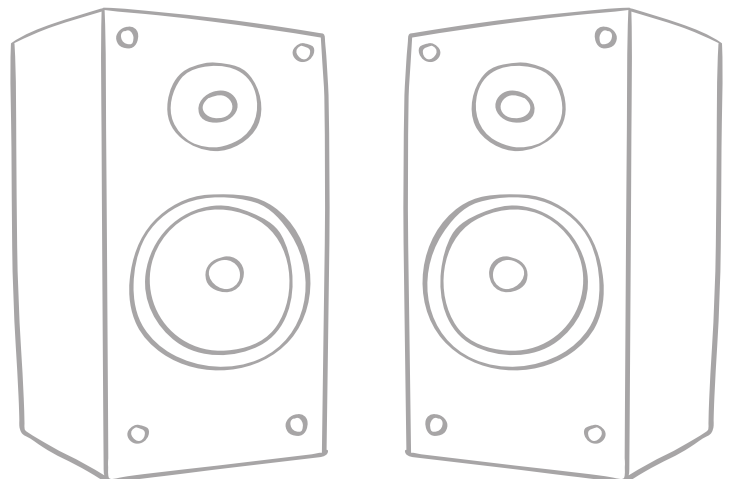
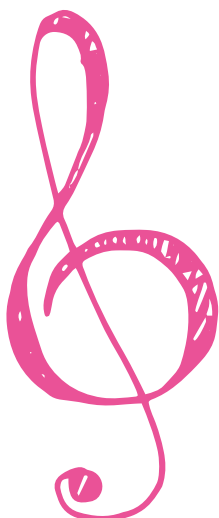
### Costs

Membership Fee

Annual £120.00

Termly 45.00 (per term)

Membership also includes access to ensembles at local Music Centre



Lancashire  
**music**  
service

