

# Lancashire Music Service Covid 19 Risk Assessment

**Risk Assessments for:** Lancashire Music Service delivering provision in school      **Date Updated:** 02/03/2021

**Assessor Name:** Bernie Hill      **Sources:** WHO, NHS, MU,MIA and Intranet

**Note: Measures for LMS teachers should run in line with current school risk assessment**

What are the hazards	Who might be harmed and how	Risk rating without controls in place	Current control measures	Risk Rating with control measures in place	Are risks adequately controlled for work task to go ahead, or will further control measures be required? (Detail any additional measures)	Action required by whom	Date action required by
<p><b>Direct transmission of COVID -19 virus</b> from being in close proximity to people with the virus, i.e. person to person transmission (hand to hand, hand to mouth, hand to body),</p>	<p>LMS teachers, school employees, parents, pupils and the general public</p> <p>Ill health</p>	H	<p><b>General Measures</b> LMS teachers are advised to follow NHS guidance on coronavirus (COVID-19)</p> <p><b>Schools</b> All schools in England will reopen for pupils on 8/3/2021.</p> <p>Schools can welcome peripatetic staff in schools</p> <p>Peripatetic teachers are allowed to move between schools, without restriction</p> <p>Sing and play any combination of instruments in class, including woodwind and brass</p> <p>Run after-school clubs in school as part of wrap around care, using school staff or outside providers</p> <p>Run other out-of-school provision but <b>only</b> for vulnerable children, key workers' children, and</p>	M	<p>SLT should regularly refer to current guidance</p> <p>LMS teachers to check requirements in their schools</p> <p>LMS teachers to always observe social distancing</p> <p>LMS teachers to always observe social distancing</p> <p>LMS teachers to always observe social distancing</p>	LMS Managers	<p>08/03/2021</p> <p>08/03/</p>

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		<p>where attendance is necessary for parents to work or for home educated children.</p> <ul style="list-style-type: none"> <li>• Children should be kept in small and consistent groups of no more than 15</li> <li>• Multiple groups of more 15 can occupy the same space but must not mix</li> </ul> <p>Teachers are asked to not touch or shake hands.</p> <p>High risk/vulnerable teachers are identified and where appropriate are asked to work from home.</p> <p><b>LMS delivering whole class provision</b> Music can be taught to whole class group.</p> <p>Risk Assessments will be sent from schools prior to music provision recommencing.</p> <p>LMS teachers should be reminded about social distancing by member of school staff before commencing work.</p> <p>All pupils and teachers will follow social distancing rules and keep to a minimum distance of 2 meters away.</p> <p>Regular hand washing should take place.</p>	<p>LMS teachers will provide hand sanitiser and anti-bacterial wipes (via a termly allowance)</p> <p>Issue books and copies of music to individuals for their exclusive use Distance as much as practically possible for singing and playing blown instruments in class bubbles (this may be relaxed for recorders and ocarinas, as the volume of air is significantly less)</p> <p>SLT will regularly monitor new measures being introduced by government and individual schools to reduce risk</p> <p>Social distancing to be observed meticulously by LMS teachers, from school staff and children</p>	LMS teachers	2021
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		<p>LMS teachers are asked to not touch or shake hands with pupils or school staff. Instruments will only be used if safe to do so.</p> <p>Instruments should not be shared between teachers or pupils.</p> <p>LMS teachers that are clinically vulnerable if possible should remain at home and deliver their lessons online.</p> <p>It is advisable that teachers wash hands and wear face coverings masks when moving around school. Check with individual school requirements</p> <p><b>Individual and small group music lessons in school</b></p> <p>Teach individual and small group lessons, subject to a suitable space</p> <p>2 meters should be kept between music teacher and pupils</p> <p>If distancing cannot be achieved alternative solutions will need to be put in place.</p> <p>Movement of pupils and space sharing should be kept to a minimum</p> <p>If space sharing is unavoidable areas should be cleaned and wiped down between sessions.</p> <p>LMS teachers should only teach pupils on approved register.</p> <p>When social distancing isn't possible teachers and pupils should avoid sitting directly opposite each other where possible. Using back-to-back or side-to-side working whenever possible.</p> <p>Pupil lesson times should be staggered for arrival and departure times to reduce contact.</p>				
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			<p><b>Measures to take when teachers or pupils arrive at school unwell or become unwell whilst in school</b></p> <p>Pupils and teachers who are sent home are advised to follow the staying at home guidance.</p> <p>LMS teachers should inform school staff if they or a child becomes unwell.</p> <p>If an LMS becomes unwell or is exposed to a child who is unwell they should inform the LMS office. They will be sent home and advised to follow the staying at home guidance.</p> <p><b>Collection and delivery of instruments</b> Social distancing guidance should be followed when collecting or delivering instruments.</p> <p>If possible non-contact delivery should take place.</p> <p>Hand washing or the use of hand sanitizer should take place regularly.</p> <p>Some things that you cannot do</p> <ul style="list-style-type: none"> <li>• Play or sing in "larger groups", i.e. larger than a class bubble</li> <li>• Use physical correction or allow contact between pupils</li> <li>• Perform to a live audience</li> <li>• Run educational visits, including non-residential</li> </ul>				
<p><b>Indirect transmission of COVID-19 virus</b> from hand and hands contact with contaminated surfaces</p>	<p>LMS teachers, School employees, parents, pupils and the general public</p> <p>Ill health</p>	H	<p><b>General Measures</b> LMS teachers are advised to follow NHS guidance on coronavirus (COVID-19) <a href="#">Covid-19-guidance-for-employees</a> An Covid-19 FAQ is on the intranet.</p> <p>Management are advised to follow NHS guidance for employers and businesses on coronavirus (COVID-19) <a href="#">Covid-19 Guidance to-employers</a> And <a href="#">Covid-19 Guidance for schools</a></p>	M	<p>Managers should regularly refer to latest guidance <a href="https://www.gov.uk/coronavirus">https://www.gov.uk/coronavirus</a></p> <p>LMS SLT will regularly monitor new measures being introduced by government and</p>	SLT	Ongoing

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			<p><b>LMS teachers delivering lessons in schools</b> Instruments should be cleaned and disinfected prior to pupil allocation. All cases should be wiped down with alcohol wipes.</p> <p>Instruments should be cleaned and disinfected after use.</p> <p>Where possible instruments should not be shared especially if that instrument comes into contact with the mouth – Microphone etc.</p> <p>If instruments are shared instruments should be cleaned between use and sessions e.g. piano keys</p> <p>Spaces should be aired out as much as possible both during and between sessions.</p>		individual schools to reduce risk		
Stress and anxiety	LMS teachers Stress related ill Health	M	LMS teachers are encouraged to discuss any issues/problems they may have with their Regional Manager.	L	Regional Managers to monitor and review.		
Ignition of alcohol based hand sanitizer	LMS teachers burns to the hands as a result of ignition of sanitiser vapour	L	Teachers are asked to wash their hands with soap and water if possible. If only alcohol based hand sanitizers are available, to make sure all liquid is evaporated before touching any surfaces.	L			

Review Date	Reviewed By	Amendment
04/09/2020	Bernie Hill	Group size amended Music Unlocked Guidance for Providers 02/09/2020
31/10/2020	Bernie Hill	Amendments regarding updated guidance
02/03/2021	Bernie Hill	Amendments regarding school re-oping on 08/03/2021

Risk Ratings	Example impact (Including but not limited to)
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High	Likely to happen and likely to result in the fatality of one or more individuals. Potential for a frequently occurring serious and life threatening injury
Medium	Unlikely to happen but if it did it would certainly result in at least minor illness, injury or equipment damage. Could occasionally result in a serious injury, illness or equipment damage. Although rarely, could result in death or serious and life threatening injuries.
Low	Unlikely to occur but if it does it is likely to result in minor illness, injury or equipment damage and could, but is unlikely to, result in a significant injury, illness or equipment damage with over 3 days absence